
COUNCIL BULLETIN

Issue Number 17/2019
Friday, 3 May 2019

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Customer Services Directorate - Governance

Contact: Kim Partridge
Telephone: 01992 564443



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 6 May 2019 – 12 May 2019

Monday 6 May			
Tuesday 7 May	10.00am	Licensing Sub-Committee	CC
Wednesday 8 May	5.00pm 6.30pm 7.30pm	New and Re-elected Member Welcome and Induction Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East	CR1 CR1 CC
Thursday 9 May	7.00pm	Appointments Panel	CR1
Friday 10 May	9.30am 11.15am 1.30pm 3.00pm	Member Training – How the Council Works Member Training – Code of Conduct Member Training – Data Protection Member Training - Planning	CR1 CR1 CR1 CR1
Saturday 11 May			
Sunday 12 May			

Week Two: 13 May 2019 – 19 May 2019

Monday 13 May			
Tuesday 14 May	7.00pm	Epping Forest Youth Council	CC
Wednesday 15 May	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West	CR1 CC
Thursday 16 May			
Friday 17 May			
Saturday 18 May			
Sunday 19 May			

Week Three: 20 May 2019 – 26 May 2019

Monday 20 May	7.30pm	Council	CC
Tuesday 21 May			
Wednesday 22 May			
Thursday 23 May			
Friday 24 May			
Saturday 25 May			
Sunday 26 May			

Week Four: 27 May 2019 – 2 Jun 2019

Monday 27 May			
Tuesday 28 May			
Wednesday 29 May	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South	CR1 CC
Thursday 30 May			
Friday 31 May			
Saturday 1 June			
Sunday 2 June			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

PART C - GENERAL INFORMATION

1. LIVING WITH DEMENTIA SOUTHEND TRIP (Pages 11 - 14)

Please see attached.

2. ESSEX POLICE UPDATE (Pages 15 - 18)

Please see attached.

3. BUCKHURST HILL COMMUNITY PRIMARY SCHOOL (Pages 19 - 22)

Please see attached.

4. ECC TRANSPORT MEETINGS SPRING 2019 (Pages 23 - 26)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 27 - 28)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: J and E Graham

Address of Premises: The Barns Lodge Farm, Epping Road, Epping Green, Epping Essex CM16 6FS

Brief details of the natures of the application:

Wedding and Events Venue with an outside yard

Live Music Monday to Sunday 12.00 – 00.00

Recorded Music Monday to Sunday 12.00 – 00.00

Late Night Refreshment Monday to Sunday 23.00 – 00.30

Sale by Retail of Alcohol Monday to Sunday 12.00 – 00.00

Opening times of premises 09.00 – 00.30

Consultation Period From: 25th April 21019 to 22nd May 2019

Officer in charge: Debbie Houghton

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Officer

Kim Tuckey 01992 564034
Debbie Houghton 01992 564336

PLANNING

1. Appeals Lodged

None this week

2. Forthcoming Planning Inquiries/Hearings

None this week

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.



Enjoy a lovely day at the seaside with a friend, relative or carer.

This **FREE** Day Trip to Southend on Wednesday 17th July 2019 has been organised by Epping Rotary with the support of Epping Forest District Council Community & Partnership Team for those **living with dementia** and their friend, relative or carer.

The coach, with toilet on board, will pick you up from

- **The bus stop outside St John's Church, High St, Epping at 10am**
- **and North Weald bus stop opposite the Library 10.10am.**

We then make our way to the seaside. We hope to arrive in Southend for about 11.30am. You then have lots of free time in Southend to do as you wish.

Southend-on-Sea is well known for its pier, at 1.34 miles, the longest in the world, which boasts a railway, gift shops and museum. The seven miles of seafront provide an array of attractions, including the famous 'Golden Mile' of amusement arcades, Adventure Island theme park, shops, restaurants, cafes, Sea Life Centre and Palace Theatre.

We then board our coach at **3.30pm** for our return home.

Booking Information

- Book over the phone by calling our admin team on **01992 564226** (Monday to Friday 10am to 4pm)
- Or in person by visiting our **Community Services Office, 25 Hemnall Street, Epping Essex CM16 4LU** (Located on the same site as Epping Sports Centre), Monday, Tuesday and Thursday 10am to 4pm
- **All attendees must be accompanied by a friend, carer or relative.**

Karen Murray the Forever Active Day Trips Coordinator will be pleased to provide you with any further details about the trip and she can be contacted n Email **kmurray@eppingforestdc.gov.uk** or Tel. **01992 564222** and leave your details, please note you **cannot book day trips** on this telephone number/email.

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FREE DAY TRIP TO SOUTHEND

for those living with dementia



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Georgina Blakemore,
Chief Executive,
Epping Forest District Council,
Civic Offices,
High Street,
Epping,
CM16 4BZ

Kelvedon Park, London Road, Rivenhall,
Witham CM8 3HB

Telephone: 01245 291600
Fax: 01245 291601
E-mail: pfcc@essex.pnn.police.uk
<http://www.essex.pfcc.police.uk>

Date: 25 March 2019
Enquiries to:
E-mail: pfcc@essex.pnn.police.uk

Dear

Ms Blakemore,

Earlier this year I contacted you with details of a budget for Essex Police that would allow the Chief Constable to recruit more officers.

Today, I am pleased to be able to say that there are more police officers serving the county than this time last year and more on the way.

Essex Police has grown in the last year and now has a strength of 3062, full time equivalent (FTE) officers serving the people of Essex. The force aimed to reach 3,003 officers (this includes 3 officers funded by Epping Forest District Council) during the current financial year (2018/19), so the good news is that the Chief Constable and his team are ahead of plans and are seeing a range of good quality and enthusiastic people joining the force.

Further investment is continuing including plans to establish 23 dedicated teams in town centres working alongside Essex Police's existing Community Policing Teams (CPTs).

There are plans for further growth and during the forthcoming year Essex Police will bring officer numbers up to 3,218. This will see officer establishment having grown by 368 officers in total over 2018/19 and 2019/20.

Importantly, Essex Police is also growing its operational police staff by 32 people. They will provide essential and specialist capabilities such as securing civil injunctions against those causing serious harm.

People across the county have told me that they want more visible policing and that they are prepared to pay more for it. The phased expansion will get the Force near where it needs to be to deal with the level of demand we are experiencing.

The increase in officers will make a real difference to our towns and communities. Our vision for Essex is that safe and secure communities are the bedrock on which we build success and wellbeing for all. One of the priorities in my Police and Crime Plan is more local, visible and accessible policing. This boost in resource will deliver that for the people of Essex.

Leadership is an important element and the Town Centre Teams will be led by a sergeant with one in each of the 10 Community Policing Teams (CPTs). Building on local knowledge, they will be focussing on tackling violence, protecting the vulnerable, providing a better service to victims and of providing visibility by increasing local community engagement, working closely with local partners, businesses and retailers and reducing crime and antisocial behaviour.

The towns benefiting from a new team have been identified through careful analysis of calls for police service, reported crime and antisocial behaviour in each area along with the population of each town. This has enabled us to prioritise the areas where we know they will have the most impact on crime and disorder. With the 10 sergeants and 58 constables this will see 68 officers dedicated to these town centres. Plans are for the officers to be in place by summer 2019.

Overall increase in officers in Essex

2018/19 Investment for Additional Police Officers	
Investment Area	Officers FTE
Local policing (includes Local Policing Teams and Community Policing Teams)	127
Operational Support Group	25
Cyber Security	1
Total – Operational Policing	153

2019/20 Investment for Additional Police Officers and Staff		
Investment Area	Officers FTE	Staff FTE
Town Centre Teams	68	0
Information Management	0	11
Gangs	19	11
Children/Young People	20	0
Business Crime	3	1
Roads Policing Unit	21	0
Crime & Public Protection	20	3
Local Policing Teams	50	0
Serious Crime	7	6
Gypsy, Traveller and Rural Engagement Team (GTRET)	7	0
Total – Operational Policing	215	32

Increase in officers in Epping Forest

As a result of the extra funding in 2018/2019 and planned additional funding in 2019/2020, in the policing district which includes your area of Epping Forest there will be 31 extra officers. These have been allocated as detailed below:

- As a result of the 2018/2019 precept increase there are now an additional 10 officers in local policing in the Brentwood and Epping Forest District.
- Your council have also fully funded 3 officers.
- As a result of the 2019/2020 precept increase local policing in the Brentwood and Epping Forest District, which includes your area, will also benefit from a further increase of 14 officers.
- We will also be introducing Town Centre Teams, and in total the teams in Districts which include your area will have 6 PCs and 1 sergeant. 2 of these will be specifically for Loughton and another 2 will be specifically for Waltham Abbey. The table below contains the numbers of police constables and sergeants in each team.

District	Town	PCs	Sergeants
Epping and Brentwood	Loughton	2	1
	Brentwood	2	
	Waltham Abbey	2	

I would like to take this opportunity to thank you for your continued support in making our county a safer place.

Yours sincerely,

Roger Hirst

Police, Fire and Crime Commissioner for Essex

P.S. To help keep our communities engaged and informed about developments I have also recently started a regular public newsletter. If you would like to receive these, please sign up here: <https://www.essex.pfcc.police.uk/>



27th March 2019

Dear Ms Blakemore,

The Interim Executive Board of Buckhurst Hill Community Primary School is about to begin a consultation process with its staff, parents and other community partners on becoming an academy within the Epping Forest Schools Partnership Trust.

I enclose a copy of the letter that has been send to the parents and carers of children who attend the school for your information and to provide the Epping Forest District Council with the opportunity of contributing to this consultation should it wish to do so.

If the council have any comments it would like the IEB to take into consideration please send them to me, in writing, at the school by the end of the consultation period.

Yours sincerely,

M R Capon

Chair Interim Executive Board



27th March 2019

Dear Parent/Carer,

Academy Status: - Buckhurst Hill Community Primary School

The Interim Executive Board (IEB) of Buckhurst Hill Community School is exploring the possibility of becoming an Academy within the Epping Forest Schools Partnership Trust (EFSPT) with effect from 1st September 2019. The purpose of this letter is to inform you of this and to commence a consultation period with all parents/carers concerning this proposal.

Academies are publicly funded state schools that are independent of the Local Authority and receive funding directly from Central Government. We are writing to consult with staff, parents and other Community Partners, such as Epping Forest District Council, to determine whether the School should proceed with conversion and we would like to invite your views on the matter. Academies benefit from greater freedoms but also have additional responsibilities including statutory duties as an academy trust company. As the EFSPT is already an Academy, the School is confident it can manage these.

At this stage we are not committing the School to conversion to Academy status. We are consulting with everyone associated with our School before the IEB meets again to make a final decision. The consultation will formally begin on Tuesday 23rd April 2019 and finish on Tuesday 21st May 2019.

As you know from my previous letters, the IEB has considered a number of possible scenarios for the future of the school including that:-

- The school remains as a stand-alone Community School within the Local Authority
- The school joins with another Local Authority Maintained School in a Federation
- The school seeks to join an existing Multi-Academy Trust

You are also aware that the IEB, together with representatives from Senior Staff, has met with a number of potential partner schools and/or multi-academy trusts.

As a result of this process we believe that joining the Epping Forest Schools Partnership Trust is the most appropriate way forward for the school because:

- It builds on the historic and current partnerships that the school has with a group of other local schools.
- It provides access to a partnership of schools with a long record of providing effective school-to-school support.
- It provides access to experienced colleagues who can support the effective and sustainable leadership to the school.
- It provides access to experienced governance within the context of the Trust.
- It provides opportunities for staff to work with a large number of staff in other schools in order to gain support and to co-construct practice and pedagogy to further improve the learning and personal development of young people.
- It provides a local solution within a partnership that accepts that schools develop and maintain their own ethos, sense of community and unique character.
- It provides a wide range of professional development and career opportunities for staff.

Apart from the need for the Epping Forest Schools Partnership Trust to put in place a new Governing Body and to review the structure of the School's Leadership Team we are not expecting any changes to the provision that the school currently makes for your children.

We would welcome any written comments/observations you might like to raise via this consultation period but would also inform you that a consultation meeting for parents and carers will take place on Wednesday 8th May 2019 at 6:00 pm at the school. We invite you to attend to learn more about this proposal and to give you an opportunity to make any representations to the IEB concerning this matter. Mr Peter Tidmarsh, CEO Epping Forest Schools Partnership Trust, will also be attending the meeting.

I hope that you are able to attend the consultation meeting or alternatively I should be grateful to receive any written comments from you by 3:30pm on Tuesday 21st May 2019. Written comments and observations should be addressed to the Chair of the IEB via the school or please respond using email consultation@buckhursthill.essex.sch.uk.

The IEB will meet after this date to consider all comments received and to decide how to proceed.

Yours sincerely,

Chair of Interim Executive Board,
on behalf of the IEB and Essex Local Authority.

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Agenda June 2019 Transport Meetings

- | | |
|---|-----------|
| 1. Welcome and Introductions | (5 mins) |
| 2. Local Bus Consultation December 2018 | (30 mins) |
| 3. Operator update | (15 mins) |
| 4. Local Issues | (20 mins) |
| 5. Update on IPTU projects | (30 mins) |
| 6. Update from Infrastructure Team,
Essex Highways | (15 mins) |
| 7. Date of next meeting and close | (5 mins) |

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Transport Meetings 10.00 – 12.00

District	Date	Venue
Chelmsford/Basildon	Tues 4 June	Norden Room Essex Record office Wharf Road Chelmsford CM2 6YT
Braintree	Wed 5 June	The Coutauld Gallery Braintree Town Hall, Market Square, Braintree CM7 3YG
Castlepoint/Rochford/Rayleigh	Fri 7 June	Rayleigh Town Council The Pavilion King George V Playing Field Bull Lane Rayleigh SS6 8JD
Colchester	Mon 10 June	The Jury Room Colchester Town Hall High Street Colchester CO1 1PJ
Maldon	Wed 12 June	Council Chamber Maldon District Council Offices Council Offices, Princes Road, Maldon CM9 5DL
Epping Forest & Harlow	Thurs 13 June	Epping Town Council Epping Hall, St John's Road, Epping CM16 5JU
Brentwood	Wed 19 June	SAR3 (The Wedding Room) 1-2 Seven Arches Road Brentwood CM14 4JG
Tendring	Fri 21 June	Essex Hall Clacton Town Hall Station Rd Clacton-on-Sea CO15 1SE
Uttlesford	Wed 26 June	The Talberd Room Foakes Hall 47 Stortford Rd Dunmow CM6 1DG

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Chairman's Events April

Date	Event	Venue	Attending
Sunday 5 May	Ongar Town Festival	High Street, Ongar	Chairman of Council
Sunday 5 May	Mayor of Havering Garden Party	Rainham Hall,	Chairman of Council
Wednesday 8 May	New Member Training	Civic Offices	
Wednesday 8 May	HM Royal Marines Band Collingwood Charity Concert	Cliffs Pavilion, Southend on Sea	Chairman of Council
Sunday 19 May	Rotary East London Disability Games	Ongar Leisure Centre	Chairman of Council
Tuesday 21 May	Royal Garden Party	Buckingham Palace	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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